Barton Village, Inc.
Regular Trustees Meeting
Tuesday, September 22, 2026
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Attendance: Regina (Gina) Lyon, Business Manager & Trustee Board Chair, Marilyn Prue, Trustee, Ellis Merchant, Trustee, Chris Skowron, Kurt Muller, VHB (on-line), Attorney Marykate Kelley (on-line), Derrick Poginy, DPW Foreman, Jacqueline Laurion, Clerk

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Minutes

A. **Call to Order** – Gina Lyon called the meeting to order at 6:03pm.

B. Changes to the Agenda/Additions or Deletions - Gina Lyon removed Community Giving Garden as they were unable to attend. They may attend on 10.13.26. Gina Lyon also added SQRP.

C. Privilege of the Floor – None.

D. Teams Meeting with Kurt Muller, VHB, and Marikate Kelley regarding High Street – Kurt Muller gave a summary of the project, which started five years ago, and next steps, pending a response from EPA. There was discussion regarding different scenarios regarding remediation. Upon discussion, a motion was made to go into Executive Session with Attorney Marikate Kelley. Chris Skowron left the meeting, and Kurt Muller left the on-line meeting.

EXECUTIVE SESSION ITEMS:

E. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Teams Meeting with Attorney Marikate Kelley regarding High Street. At 6:21pm, Gina Lyon made a motion to enter Executive Session under Legal Action. Ellis Merchant Seconded the motion. The motion carried. At 7:16pm, Gina Lyon made a motion to exit Executive Session. Ellis Merchant seconded the motion. The motion carried. Marilyn Prue made a motion to give Gina Lyon authority to be the point person to communicate with Attorney Marikate Kelley regarding the High Street matter. Ellis Merchant seconded the motion. The motion carried. Derrick Poginy, DPW Foreman and Jacqueline Laurion, Clerk, joined the meeting.

ACTION ITEMS:

F. Minutes from the Regular Board of Trustees Meeting September 8, 2026 – Marilyn Prue made a motion to approve the regular board of Trustees meeting minutes as presented for 9/8/2026. Ellis Merchant seconded the motion. Motion carried.

G. **Bills and Warrants** – Marilyn Prue made a motion to approve the bills and warrants as presented. Ellis Merchant seconded the motion. Motion carried.

H. Community Giving Garden – Cancelled.

I. Elm Street Bridge: Thursday the 17th of September, VTrans Bridge Inspectors advised Derrick Poginy, DPW Foreman, to close the Elm Street Bridge. It did not pass the inspection. A section of the granite slab would need to be replaced as it is100% cracked through. While researching history on the bridge, Gina Lyon found a letter that was to the Trustees attention dated July 15th, 2024, and none of the Trustees recall receiving the letter. More questions need to be asked of VTrans regarding walkers accessing the bridge, snowmobiles, etc. There should be a weight limit sign posted at the bridge after more confirmation comes from the State. Gina Lyon made a motion to complete and sign the form that indicates the bridge has been closed. Marilyn Prue seconded the motion. Motion carried.

J. DPW Truck: Derrick Poginy, DPW Forman, met with Gina Lyon and Sheila Martin, Finance Manager, to review the DPW truck fund balance and discuss a budgeting plan to get DPW trucks on a replacement schedule as the 2012 International needs to be replaced. Derrick reviewed the fund balance and one quote he has received for a truck with a 9ft Viking plow, body, sander, and wing. The estimate is $156,290. The delivery date would be late 2027, or early 2028. Ellis Merchant wanted to have a few more quotes. Derrick will call around for additional prices. Doing this will allow the Village to put truck replacements on a routine budget. Derrick also brought up replacing the Skid Steer as the continued repairs will add up to a full replacement. Replacement Skid Steer prices are coming in for the Trustees to consider at a later date. Gina Lyon made a motion to have Derrick Poginy, DPW Foreman, proceed with getting truck, body, and equipment quotes to replace the International truck. Ellis Merchant seconded the motion. Motion carried.

K. SQRP: Gina Lyon received an email from VPPSA stating the PUC has issued the Service Quality Compensation owed by Barton Electric in the amount of $1,955.00.In the past this money went into the Barton Beautification fund to be used for Village beautification projects such as the painting of the gazebo, which happened this summer. Marilyn Prue made a motion to have the 2025 SQRP amount of $1,955.00 be paid to the beautification fund. Gina Lyon seconded the motion. Motion carried.

DISCUSSION ITEMS:

L. Liens - Gina Lyon wanted the Board to be aware of a released lien on 58 Harrison Avenue that took place on June 23, 2026, after a community member came to the office on June 12, 2026, to pay off the lien. The gentleman who paid off the lien recently emailed Shelia Martin and stated that the funds were applied to the incorrect account. The bank

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check did indicate the address meant for the funds to be applied to, which was the same address that the gentleman said he was paying off the lien to help the family who was facing foreclosure. This gentleman asked for the Village's attorney information, which was provided. Shelia Martin has had a conversation with the Village's Attorney regarding this and to date the funds remain posted to the accounts they were originally meant for.

M. Department Operations Updates:
Department Operations Updates: 09.22.26
Office/Village:
 Management Discussion Analysis will be sent to KBS by end of week Draft of the Audit has been received. Expect the final this week.

 Utility Billing Clerk job has been filled. Audrey Rhodes started Monday, 09.21.26 and has began her training.

 Many compliments have been received regarding the new flooring. Only one estimate has been received for the entry way remodel. Safety window with passthrough and speaking hole has been ordered and should be installed within the month. Discussion with painters who cannot do anything until this winter. Once estimates are received, they will be shared.

 MERP Grant is wrapping up. Pending are the doors and windows install, EV charger and inspection of the solar and battery systems. JTC has assured Gina Lyon that all projects will be done by end of October.

 Pageant Park has been closed. BAGS afterschool program to do a kayaking program there this fall and they will have a key to the gate.

DPW (Public Works):
 Pageant Park, Lincoln Ave, High Street FEMA culvert projects will be asked for an extension as they will not be completed by the end of this year. Gina Lyon continues to work with FEMA, VT VEM, and the engineers regarding these projects.

 Derrick and crew are ditching Glover Road this week as this is the road segment for the 2026 Grants in Aid Agreement. Derrick has thoughts on what the project scope will be for 2027. He and Gina Lyon met with Elise Grout on 09.18.26 to review this program so Derrick has a better understanding on what it entails.

 Sidewalk discussion. Gina Lyon reviewed a discussion she and Derrick had with Mr. and

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Mrs. Cincotta regarding the sidewalk replacement in front of their house. The Cincotta's did not want asphalt sidewalk and wanted concrete. Derrick will get an estimate to replace with concrete. Due to the change of seasons and funding issues, this sidewalk replacement will not happen until Gina can apply for and hopefully receive grant funding.

Water:

 Two NOAV's were answered on 08.31.26 and mailed in last month's billing.

 Work continues to replace old/broken water meters. More meters will be ordered soon.

 There is another round of VT Bond Bank SCRP Funding. Gina is applying for an additional grant to assist with the cost of the media to be replaced during the filter rehabilitation project that is already part of a previous SCRP Grant. Grant applications are due October 6th. Gina Lyon has reached out to Carter Finegan at NVDA for assistance and hopes to have a meeting with her soon.

Wastewater:

 Received a letter from USDA confirming the loan and grant approval for Wastewater Project. Gina Lyon is working on a booking meeting with Mike Mainer to discuss next steps.

Electric:

 Public Hearing scheduled for 10.27.26 at 6:30pm. Barton Village Trustees will participate during the Regular Trustees Meeting. Notice of public hearing will be mailed in this month's bills.

 All DCU's have been commissioned for the AMI Project. Test meter has been installed and if all goes well, we will begin to deploy new AMI meters to all Barton Electric customers. Training will be scheduled with Orleans for Barton's office staff.

 Wednesday, 09.23.26 is the VPPSA Leadership Summit in Montpelier that the Trustees will be attending.

 Gina Lyon met with VEC this morning or the annual meeting to discuss how things are going between all three utilities. This includes Orleans, Barton & Vermont Electric Company.

 Planned outage on 09.16.26 went well. This allowed the linemen to replace a recloser which was very much needed.

Hydro Plant:

 Shut down on 08.21.26 went well to allow the inside of the new penstock to be painted. Plant is running smoothly as the water levels allow us to.

 ETS is working on the system upgrade, which was authorized by the Board a month ago.

 Final Fair Banks Mill invoice was received and will be in next week's AP Warrant.

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N. **Other Business:** Ellis Merchant questioned the area along the basketball court that is being used for Barton Graded School staff parking as their parking lot is not large enough for the number of staff they have. Gina Lyon did not think it was anything for the Village to approve but recommended the school start with the town Zoning Administrator to determine if they needed to do anything.

OTHER ITEMS: - None.

O. **Adjourn** – Gina Lyon made a motion to adjourn at 8:32pm. Marilyn Prue seconded the motion. Motion carried.

Upcoming Meetings:
Regular Board Meeting: 10/13/26
Regular Board Meeting: 10/27/26

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Regina L. Lyon, Trustee, Board Chair

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